



Conference Arrangements

To support effective implementation of the thirty-first session, the Secretariat has introduced a number of new conference arrangements that will apply throughout the session.

These arrangements follow a comprehensive physical security assessment conducted by the United Nations Department of Safety and Security (UNDSS), which recommended the clear separation of conference-related activities from the day-to-day administrative operations of the Secretariat.

They also reflect the Secretariat's continuing efforts to improve the efficiency of conference management to better serve delegates and align administrative practices with those of the United Nations system.

The arrangements are intended to:

- * provide delegates with streamlined registration, credentials and conference-related services through centralized service delivery at the Jamaica Conference Centre;
- * increase the efficiency of conference operations;
- * enhance the safety and security of delegates, staff and visitors;
- * strengthen risk management and operational continuity throughout the session; and
- * ensure the uninterrupted functioning of the Secretariat in support of Member States

Registration, Credentials and Delegate Services

Delegate registration will be managed through the United Nations Indico platform.

Delegates are requested to [complete registration online](#) in advance of the session to facilitate the timely processing of registrations and the issuance of identification badges.

The Credentials Office will operate from the lobby of the Jamaica Conference Centre. The presentation of credentials, the issuance and collection of photo identification cards, travel documentation and all related delegate administrative services will be provided at this location.

Conference Services and Meeting Arrangements

All official session-related activities, including formal meetings, meetings of subsidiary bodies and their working groups, regional group meetings, consultations, side events and other conference-related engagements, will take place at the Jamaica Conference Centre.

Conference facilities and delegate services have been centralized at the Jamaica Conference Centre to provide participants with convenient access to all meeting and conference support services in a single location.

Support Services

Conference support, including security, safety and emergency response will be coordinated through the Secretariat's Security Office in collaboration with the Jamaica Conference Centre in collaboration with the Jamaica Constabulary Force (JCF), the Jamaica Fire Brigade (JFB), the Office of Disaster Preparedness and Emergency Management (ODPEM), the Ministry of Health and Wellness (MOHW), the Jamaica Conference Centre (JCC) and the United Nations Department of Safety and Security (UNDSS). Designated operational locations have been established within the Jamaica Conference Centre to support conference operations, emergency response and business continuity throughout the session.

Access to the Secretariat Building

During the session, the Secretariat building will continue to operate as the administrative headquarters of the Authority, supporting the day-to-day operations of the Secretariat.

As conference facilities and delegate services will be available at the Jamaica Conference Centre, access to the Secretariat building during the session will be limited to official Secretariat business.

Delegates and other visitors with scheduled appointments at the Secretariat will be received and escorted to and from the Secretariat building in accordance with the United Nations Department of Safety and Security (UNDSS) access and security protocols. Appointments are to be scheduled directly with the staff member with whom the delegate wishes to meet. Please note that it is then the duty of the staff member to inform the ISA Security Unit who will notify official security personnel. These arrangements must be made with at least 24 hours advance notice.

The Secretariat appreciates the cooperation of all delegates and participants in implementing these arrangements. Together, they are intended to support the secure, efficient and effective implementation of the thirty-first session while strengthening the Authority's governance, organizational resilience and operational effectiveness in the service of Member States.

The Secretariat remains committed to providing delegates with responsive, professional and high-quality conference and administrative support throughout the session.

Secretariat staff and security personnel will be available at the Jamaica Conference Centre to assist delegates and facilitate the smooth conduct of all session activities.