



Secretariat

6 January 2025

Administrative instruction

Staff selection system

The annex regarding “Procedures for classification and reclassification of posts” is amended as follows.

1. A new section 5.4 is inserted as follows:

5.4. On an exceptional basis, and during periods of office restructuring or reform, the Secretary-General may directly authorize the reclassification of a position without requiring prior submission in accordance with standard classification procedures. This authority ensures the efficiency, agility and responsiveness of the secretariat’s organizational realignment. Reclassifications authorized under this provision shall take effect immediately upon the decision of the Secretary-General.

2. The present amendment shall take effect on the date of its issuance.

(Signed) Leticia Carvalho
Secretary-General

