



As of May 15

## Information Note for Participants

### General Information

The workshop on the development of a scientific approach to identifying key deep-sea taxa in support of the protection of the marine environment in the Area is being convened by the International Seabed Authority (ISA), in collaboration with the Ministry of Oceans and Fisheries and the National Marine Biodiversity Institute of Korea, from 3 – 6 June 2024.

### Venue & Opening

The meeting will be held at:

**The Seoul Olympic Parktel**

(05540) 448 Olympic-ro, Songpa-gu, Seoul (Bangi-dong)

Phone Number: +82-2-410-2114

Website: <https://www.parktel.co.kr/main/main.do?language=en#none>

A map of the area is available in Annex A.

The workshop will commence at 8:30 a.m. (Korea Standard Time; GMT+9) on Day I with Registration. On subsequent days, the workshop proceedings begin at 9:00 a.m.

### Working Language

The workshop will be conducted in English.

### Meeting Documents

Documents and materials relevant to the workshop, including agendas and background documents, are and will continue to be made available on the following workshop webpage:

<https://www.isa.org.jm/events/workshop-on-the-development-of-a-scientific-approach-to-identifying-key-deep-sea-taxa-in-support-of-the-protection-of-the-marine-environment-in-the-area/>

### Contact

Should you have any inquiries related to the workshop, please contact the following officer from the Secretariat of the International Seabed Authority (ISA):

- Mr. Changsung Lim  
Associate Programme Management Officer  
Office of Environmental Management and Mineral Resources  
Email: [clim@isa.org.jm](mailto:clim@isa.org.jm)

### Recording policy

The ISA secretariat will record the workshop. By participating, participants are deemed giving their consent for the recording. The full recording will *not* be made public or otherwise circulated and will be used by ISA only to support the preparation of the workshop report. **Recording of the workshop proceeding by participants is strictly prohibited.** No participant may electronically record or broadcast any portion of the workshop. Those who do not comply with the present recording policy may be asked to leave the workshop without prior notice.

### Health Requirements – COVID-19

At the time of writing of this document (15 May 2024), anyone can enter Korea regardless of their vaccination status. Pre-departure and after-entry COVID-19 tests are no longer required.

Travelers are still required to register their information into the **Quarantine Information Pre-Entry System (Q-code)** in advance of their flight to streamline the process upon arrival. Go to <https://cov19ent.kdca.go.kr/>, select "Input", and complete the subsequent steps. After completion, a QR-Code will be issued, which you will then present to the quarantine officer upon arrival in Korea.

### Visa Requirements

Participants requiring an entry visa to the Republic of Korea are strongly advised to contact the nearest Korean diplomatic or consular mission **as soon as possible** to secure the required entry visa in a timely manner, prior to departure. It should be noted that airline companies will not allow boarding in the absence of a valid visa.

Information on visa procedures can be found on the web site of the Ministry of Justice of the Republic of Korea at: <https://visa.go.kr/main/openMain.do>.

A list of relevant Korean diplomatic/consular missions abroad, is available on the same web site at: [https://visa.go.kr/openPage.do?MENU\\_ID=10106](https://visa.go.kr/openPage.do?MENU_ID=10106).

Please note that nationals of visa waiver countries or designated visa-free countries must obtain the Korean Electronic Travel Authorization (K-ETA) before entering the Republic of Korea. If that is your case, please proceed to apply for K-ETA here: <https://www.k-eta.go.kr/portal/apply/index.do>. The K-ETA process may take up to 72 hours and the result will be sent to your email address. Please have the printed copy ready for your trip. If you have a valid visa to enter Korea, you do not need K-ETA.

In celebration of 'Visit Korea Year (2023-2024)', K-ETA is temporarily exempted to 22 countries/regions until December 31, 2024. Please see more information here: <https://www.k-eta.go.kr/portal/board/viewboarddetail.do?bbsSn=149899>

### Transportation

Participants may arrive at the Incheon (ICN) or Gimpo (SEL) International Airports.

#### Air Travel: Incheon International Airport (ICN), Seoul

Incheon International Airport is the largest and main airport which serves the Seoul area.

The airport has two terminals. It is important that travellers are mindful of this.

- Terminal 1: 272, Gonghang-ro, Jung-gu, Incheon
- Terminal 2: 446, Je2terminal-daero, Jung-gu, Incheon

The Incheon Airport Information Centre, which is situated in Terminal 1, is located on the 1<sup>st</sup> floor (in front of Gate B or E).



**Languages:** English, Japanese, Chinese

**Business Hours:** 24 hours

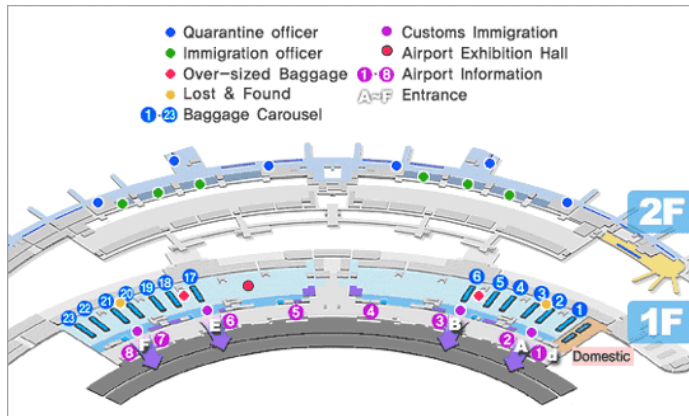
**Tel:** +82-1577-2600 or +82-32-741-0114

**Website:** <https://www.airport.kr/ap/en/index.do>

**Airport Procedures**

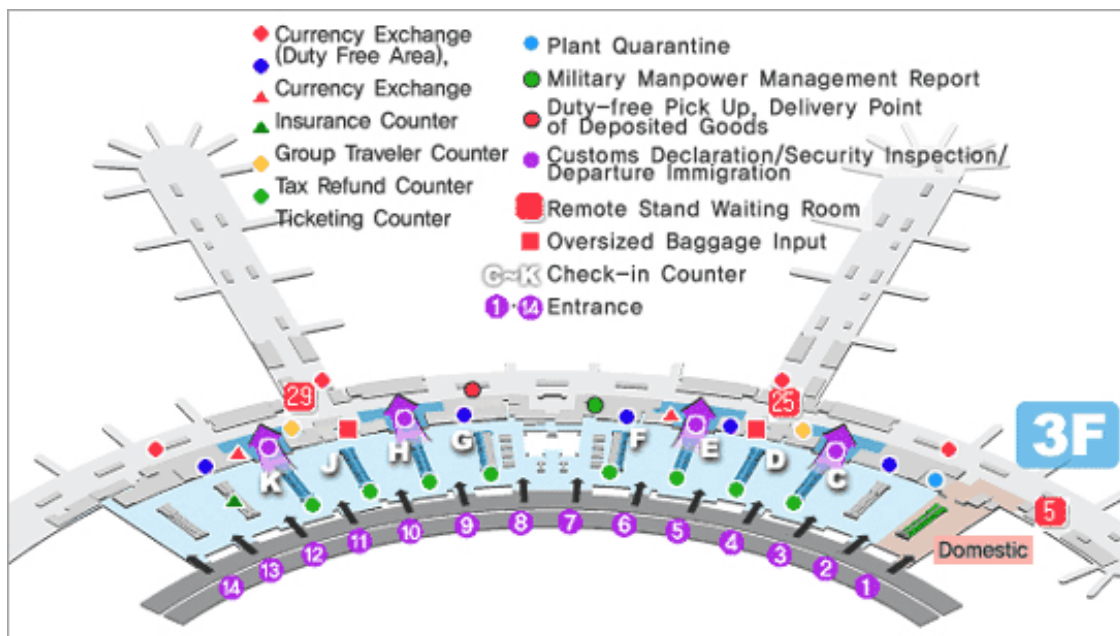
**Arrival:**

Arrival → Quarantine Regulations → Arrival Immigration → Baggage Claim → Customs Immigration → Meet and Greet Hall



**Departure:**

Check-in with Baggage → Complete the E/D Card and Pay Airport Departure Tax → Quarantine Regulations → Customs Declaration → Security Inspection → Departure Immigration → Boarding



### **Hotel Information**

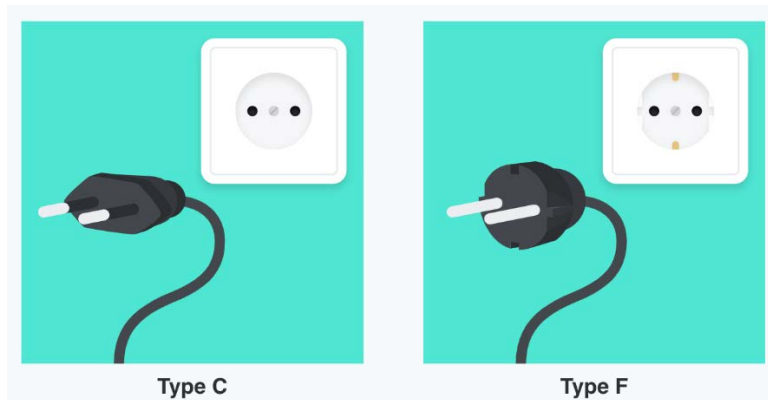
Please note that all participants are expected to arrange their own accommodation. Please refer to Annex B for recommended hotels.

### **Language in Republic of Korea**

While Korean is the official language, English is spoken in some hotels and restaurants.

### **Electricity Supply**

In the Republic of Korea, the power plugs and sockets are of type C and F. The standard voltage is 220v and the standard frequency is 60 Hz.



### **Time Zone**

The standard time zone in the Republic of Korea is GMT / UTC +9 hours.

### **Weather**

The average temperature in Seoul in June for a typical day, ranges from a high of 78.8°F (26°C) and a low of 62.6°F (17°C). June marks the start of summer, which can be hot, humid, and relatively rainy. While it can be warm during the day, evenings may feel cooler, especially after rainfall.

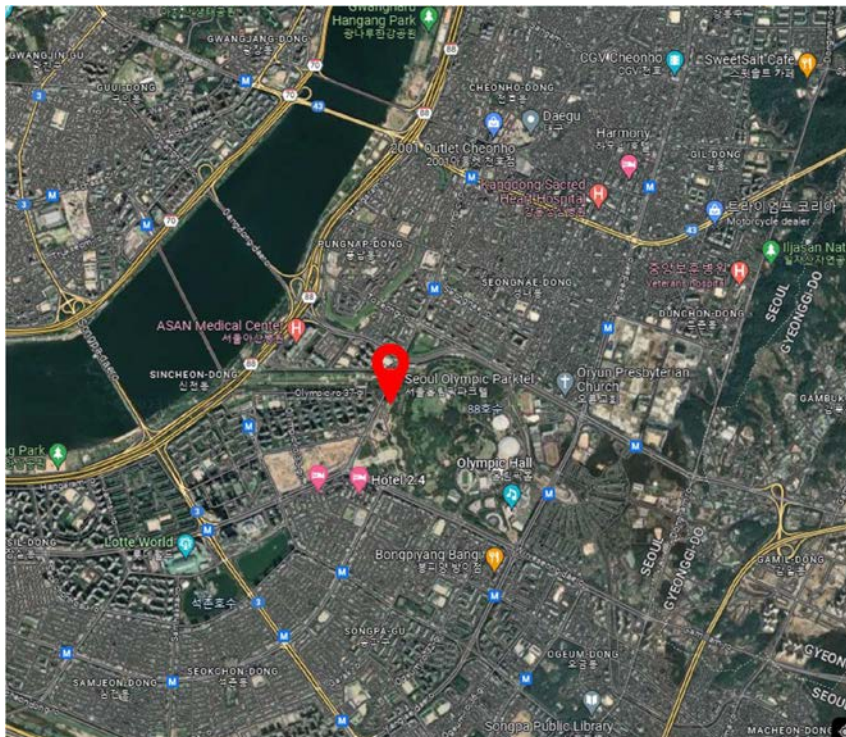
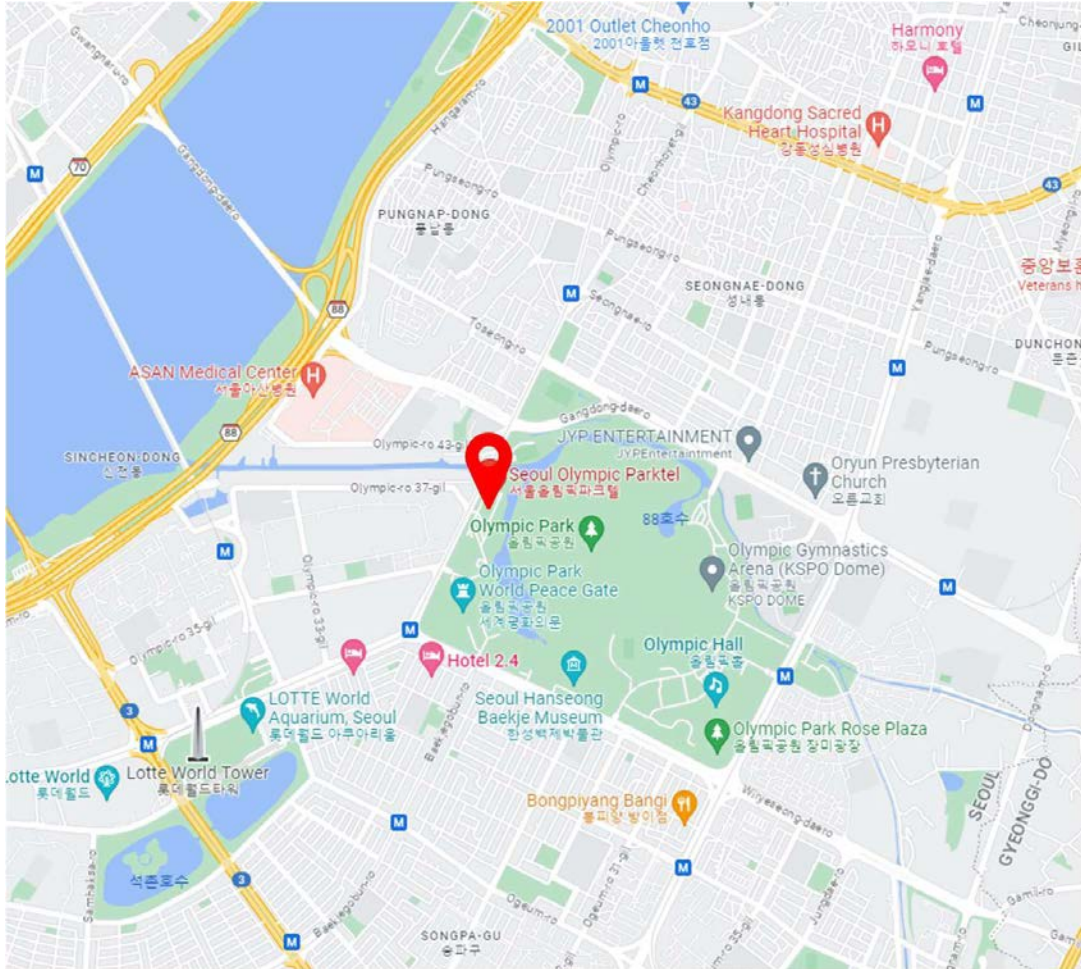
### **Currency**

South Korea's currency is the South Korean won (KRW). ATM machines are widely available throughout Seoul, including at banks, convenience stores, and subway stations, and they generally accept major international credit cards. It is advisable to notify your bank of your travel plans beforehand to ensure that your cards will work smoothly abroad. While credit cards are widely accepted in larger establishments, having some cash on hand for smaller vendors and transportation fares is recommended.

### **Disclaimer**

The ISA Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

**ANNEX A: AREA MAP**  
**(SURROUNDING SEOUL OLYMPIC PARKTEL)**



## ANNEX B: HOTEL INFORMATION

<b>Meeting Venue:</b>							
The Seoul Olympic Parktel ( <a href="https://www.parktel.co.kr/main/main.do?language=en#none">https://www.parktel.co.kr/main/main.do?language=en#none</a> ), 448 Olympic-ro, Songpa-gu, Seoul (Bangi-dong)							
<b>Other hotel options:</b>							
Hotel	Room Type	Rate/USD	Breakfast included	Distance from the venue	Travel time on foot	Travel time by taxi <sup>1</sup>	Taxi fare (KRW) <sup>2</sup>
<a href="#">Hotel 2.4</a>	Standard double	~\$58.49	X	1.0 km	15 min.	5 min.	4,800
<a href="#">Jamsil Delight Hotel</a>	Standard	~\$74.41	X	1.3 km	18 min.	6 min.	5,000
<a href="#">Lotte Hotel World</a>	Deluxe double	~\$202.30	X	2.2 km	35 min.	9 min.	6,000
<a href="#">Rosana Hotel</a>	Deluxe double	~\$100	X	3.0 km	-	10 min.	6,000
<a href="#">Hotel Peyto Samseong</a>	Deluxe	~\$107	X	5.6 km	-	18 min.	8,600
<a href="#">Hotel Uri &amp;</a>	Superior	~\$159	X	5.8 km	-	20 min.	9,400
<a href="#">Shilla Stay Samsung</a>	Deluxe	~\$161.13	X	6.4 km	-	20 min.	10,000

<sup>1</sup> This may vary depending on the traffic, especially during the rush hour.

<sup>2</sup> This may vary depending on the traffic, especially during the rush hour.