



Call for proposals concerning the preparation of a draft standard and/or guidelines on electronic monitoring systems

13 October 2021

1. The International Seabed Authority (the Authority) is an autonomous international organization established under the United Nations Convention on the Law of the Sea of 10 December 1982 (the Convention) and the Agreement relating to the Implementation of Part XI of the United Nations Convention on the Law of the Sea (the 1994 Agreement). The Authority is the organization through which States Parties to the Convention shall, in accordance with the Convention, organize and control activities in the Area, particularly with a view to administering the resources of the Area.
2. The Authority is seeking a consultant with requisite experience in: (i) drafting regulatory frameworks; (ii) the Authority's existing regulatory framework, including the draft standards and guidelines; (iii) public international law, including advising on matters concerning the law of the sea; and (iv) familiarity with regulatory inspections at the domestic level. The consultant is requested to prepare a draft standard and/or guidelines in line with the scope of work in the Annex and invites proposals to be submitted via email to ola@isa.org.jm on or before **31 October 2021**.
3. If interested in this consultancy, we invite you to submit a two-page proposal detailing your skills and experience in the drafting of regulatory frameworks for either mining or oil and gas projects and your experience or knowledge of the Authority's existing standards and guidelines. Proposals should thoroughly and sufficiently demonstrate the competence and expertise of the applicant to meet the requirements contained in the Annex. Proposals should equally reflect a clear methodology on the deliverables for the study as well as proposed costs. The outcome will be communicated to applicants using the contact details provided.

Annex

Terms of reference

For a consultancy for the preparation of a draft standard and/or guidelines on electronic monitoring systems:

BACKGROUND

1. The draft regulations on exploitation of mineral resources in the Area (ISBA/25/C/WP.1) (Draft Regulations) requires all mining vessels and mining collectors be fitted with an electronic monitoring system. Such system shall record, inter alia, the date, time and position of all mining activities. The detail and frequency of such reporting shall be in accordance with the applicable Guidelines (Part XI (Inspection, Compliance and Enforcement), Draft Regulation 102).
2. On 5 May 2021, an informal workshop was organized by the secretariat for the members of the Legal and Technical Commission (the Commission) on the review and development of remote monitoring systems in support of inspection and compliance in the Area pursuant to Regulation 102. During the workshop, key outcomes of a study on this specific topic was presented by a consultant. Based on discussions around the presentation and the study, the Commission identified key points for the way forward and set up a working group to work out terms of reference for a list of mandatory parameters to monitor and report remotely.
3. On 1 July 2021, based on the recommendations of the working group, the Commission developed terms of reference and requested the secretariat to prepare a draft standard and/or guidelines on electronic monitoring systems as a part of the development of phase two standards and guidelines.

GOALS AND SCOPE OF WORK

4. Based on the existing study and the terms of reference developed by the Commission, the goal of this consultancy is to draft a standard and/or guidelines for electronic monitoring systems in accordance with the Draft Regulations and existing draft phase one standards and guidelines.

DELIVERABLES

5. The consultant should complete the following tasks in coordination with the secretariat:
 - a. Follow the existing study and the Commission's terms of reference.
 - b. Based on the existing study, the Commission's terms of reference, and any further research conducted by the contractor, prepare a standard and/or Guidelines on electronic monitoring systems.

TIMELINES

6. The consultant should follow the timeline below:
 - a. Commencement of consultancy in October 2021.
 - b. Consider existing materials, including: (i) the study; (ii) terms of reference; (iii) Draft Regulations; and (iv) existing draft phase one standards and guidelines.
 - c. Prepare first draft standard and/or guidelines for electronic monitoring systems by end of December 2021.
 - d. Following consultation with the secretariat, prepare revised final draft standard and/or guidelines by end of January 2022.

PAYMENT SCHEDULE

7. We invite you to provide us with a fixed fee proposal for the completion of this consultancy.

MODALITIES OF WORK

8. The work shall be performed at the consultant's home base; the consultant will be required to meet remotely with ISA secretariat staff on issues related to the deliverables. In relation to travel arrangements, the consultant may be required to give presentations at the meetings of the Commission in 2022, or at a later date. A return airline ticket (economy) as required as per prevailing ISA policies on official travel and DSA at the prevailing ICSC rates established on the travel days will be made available for up to two consultants to give presentations in Kingston. Tickets need to be booked and paid before the trip and, where necessary, the option of self-ticketing subject to the Authority's applicable administrative policy.

9. The Secretariat will make reasonable and practical efforts to facilitate the production of timely, accurate and useful outcomes by promptly responding to the consultant's queries and providing the necessary reference material as identified by the consultant where feasible.
